

**EFFECTIVE**

July 1, 2002.

**SUBJECT**

1. New Reference Index manual
2. Drug Testing/Assessment/Treatment Policy
3. Miscellaneous Changes

**1. New Reference  
Index (RFX)**

A new manual, Reference Index, is available. Keywords or phrases link to codes in the Reference Codes Manual.

This RFC index project resulted in:

- Food Assistance Program terminology updates
- cross-reference links to the Negative Action Code description sub-sections in Item N (see RFC Item N, page 15)
- system generated change bars that do NOT reflect policy revisions

For Corrections or additions to the RFX. Please notify Julie Lewis, Office of Program Coordination and Support (OPCS) via email, LewisJ4@michigan.gov.

**2. Drug Testing/  
Assessment/  
Treatment Policy**

Drug testing policy was piloted October, 1999 in the following FIA county offices:

- Alpena/Presque Isle
- Berrien, all districts
- Greenfield/Joy District in Wayne

Implementation was stopped after a short time as a result of court action. All reference to drug testing is being deleted from the manuals at this time. Policy will be updated to reflect new employment policy and released if and when a decision in favor of FIA is received from the U.S. Court of Appeals, Sixth Circuit.

Effectuated policy is located in PEM 280; PAM 906; RFC C, D, N and P; RFF Items FIA-137, FIA-177, FIA-178 and FIA-1373.

### 3. Miscellaneous

#### **FIA-1111-4B, Grant Award Notice (formerly FIA-1111-4)**

The current edition of the FIA-1111-4B, Grant Award Notice, is now revised for the 2nd half of the year 2002 payroll schedule.

#### **FIA-1111-5B, Payment Dates (formerly FIA-1111-5)**

The revised edition of the FIA-1111-5B, Payment Dates, is now revised for the 2nd half of the year 2002 payroll schedule.

**MANUAL  
MAINTENANCE  
INSTRUCTIONS**

**Added Items ...**

**RFF 564PUB  
RFF 1111-4B  
RFF 1111-5B**

**Changed Items (content changes) ...**

**RFC A  
RFC B  
RFC C  
RFC D  
RFC E  
RFC F  
RFC G  
RFC H  
RFC I  
RFC L  
RFC M  
RFC N  
RFC O  
RFC P  
RFC R  
RFC S  
RFC T  
RFC U  
RFC V  
RFC W  
RFE 1000  
RFE 5000  
RFE 7000  
RFE 8000  
RFF 2442  
RFF 2444SP  
RFS 102**

**Changed Items (link changes only) ...**

**RFC J  
RFC Q  
RFC TABLES  
RFE 0000**

**Deleted Items ...**

RFF 137  
RFF 177  
RFF 178  
RFF 1111-4  
RFF 1111-5  
RFF 1373